Appendix IV

Guidelines for Submissions of Requests for Scanner Time for

**Funded Studies**

to the Center for Cognitive and Behavioral Brain Imaging Proposal Review Committee

**Committee Composition**
Ruchika Prakash, Director, CCBBI (Chair)
Ted Beauchaine, Professor, College of Arts & Sciences
John Corrigan, Professor, College of Medicine
Julie Golomb, Associate Professor, College of Arts & Sciences
Steve Petrill, Professor, College of Arts & Sciences

**Terms Of Usage**
All studies require pre-approval by the Proposal Review Committee prior to scheduling scan time.

**How to Apply for Funded Hours**
IRB approval is required prior to proposal submission, thus making IRB approval is required before scanning can be conducted. To submit your funded studies proposal, please complete the “Application for Scanner Time for Funded Studies Proposal” form (below), and submit the required documentation to:

cbci.service@osu.edu

Your submitted request will be reviewed by members of the CCBBI Management Committee. The reviewers may ask questions or provide feedback prior to the approval. You will receive a response or notification of approval via e-mail typically within two weeks.
Application for Scanner Time for Funded Study Proposal

Please complete the following required fields

IRB Title: ________________________________ Protocol #: __________________

Name of sub-study: ______________________________________________________

Title of study: _________________________________________________________

PI: ___________________________ Email: _________________________________

Projected start and completion dates: [Start] __________________ [Completion] __________________

Anticipated number of funded scanning hours for study: _______________________

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Proposal Requirements

1. Please attach a maximum of 2 double-spaced pages to summarize the background of the study.

2. The proposal must be divided into 5 separate sections with the following 5 specific subheadings:
   - Brief description of research goals and hypotheses
   - Description of subjects to be tested
   - Specifications of protocol to be employed
   - Stimulus presentation requirements (audio, visual, other)
   - Analyses to be performed

Review criteria will include, in part

- Feasibility of protocol with the imaging facility
- Availability of magnet time
- Securing of IRB approval

To submit your funded proposal, please submit a copy of this completed form, the 2 page summary, and the IRB approval letter to: ccbbi.service@osu.edu