



Appendix IV

Guidelines for Submissions of Requests for Scanner Time for

Funded Studies

to the Center for Cognitive and Behavioral Brain Imaging Proposal Review Committee

Committee Composition

Ruchika Prakash, Director, CCBBI (Chair)
Jay Fournier, Associate Professor, College of Medicine
Jasmeet Hayes, Associate Professor, College of Arts & Sciences
Zeynep Saygin, Associate Professor, College of Arts & Sciences

Terms of Usage

All studies require pre-approval by the Proposal Review Committee prior to scheduling scan time.

How to Apply for Funded Hours

IRB approval is required prior to proposal submission, thus making IRB approval a requirement before scanning can be conducted. To submit your funded studies proposal, please complete the "Application for Scanner Time for Funded Studies Proposal" form (below), and email the required documentation to: ccbbservice@osu.edu

Your submitted request will be reviewed by members of the CCBBI Management Committee. The reviewers may ask questions or provide feedback prior to the approval. You will receive a response of approval via email, typically within two weeks.

Application for Scanner Time for Funded Study Proposal

Please complete the following required fields:

IRB Title: _____ Protocol #: _____

Name of sub-study: _____

Title of study: _____

PI: _____ Email: _____

Projected start date: _____ Completion date: _____

Anticipated number of funded scanning hours for study: _____

Please list below information for all personnel assisting in the study's MRI component		
Name	Degree	Email

Additionally, by checking this box, I confirm that the most recent IRB documentation is being submitted with this application.

Proposal Requirements

1. Please attach a maximum of 2 double-spaced pages to summarize the background of the study.
2. The proposal must be divided into 5 separate sections with the following 5 specific subheadings:
 - Brief description of research goals and hypotheses
 - Description of subjects to be tested
 - Specifications of protocol to be employed
 - Stimulus presentation requirements (audio, visual, other)
 - Analyses to be performed

Review criteria will include, in part

- Feasibility of protocol with the imaging facility
- Availability of magnet time
- Securing of IRB approval

To submit your funded proposal, please email a copy of the completed form, the 2-page summary, and the IRB approval letter to: ccbbservice@osu.edu